Friday 4th September 2020

Dear Parents/Carers

I hope you have all had a safe and enjoyable summer. This letter is to remind everyone of the new systems in place and to give an update on current guidance. If you have any questions please do not hesitate to contact us by phoning the school office on 01723 513077.

IMPORTANT INFORMATION!

The full return of all children to school is a major step forward and there are some new systems that need to be followed in order to minimise risk and to continue being as safe as possible. We will still need to have staggered drop off and collection times and allocated entrance and exit points. When you are dropping off and collecting your child please do your best to stick to the times given, be quick to leave and keep a safe distance from other adults.

**Year 2 children’s drop off time is between 8.30-8.40am and collection time is**

**between 2.50-3pm.**

The entrance and exit point is the back of school gate on Clarence Drive.

**Year 1 children’s drop off time is between 8.50-9am and collection time is**

**between 3pm-3.10pm.**

The entrance and exit point is the back of school gate on Clarence Drive.

**Reception children’s drop off time is between 8.30-8.40am and collection time is between 2.50-3pm.**

The entrance and exit point is the front of school gate on Padbury Avenue.

**Nursery children’s drop off time is between 8.50-9am and collection time is between 3pm-3.10pm.** Morning sessions finish at 11.30am and afternoon sessions start at 12.30pm (if your child is having lunch they arrive at 11.30am/leave at 12.30pm). The entrance and exit point is the front of school gate on Padbury Avenue.

*Unfortunately at this point in time parents will not be allowed onto our school site although Nursery and Reception children’s parents will be able to stay with them in the outdoor area until they are settled.*

Our Seashells club will be open from 7.30am until 6pm for families needing wrap around care, please see our school website or phone the office for more information.

**Our full Back to School guide for parents can be found on our school website home page under ‘Latest News’ and also under Key Info ‘Covid-19’.**

**Please familiarise yourself with this important guidance and get in touch if you have any questions.**

We still have a fully stocked good quality second hand uniform cupboard in school. Please phone the school office if you would like any items and we will be able to arrange a suitable time for you to collect them.

Please keep us informed of all relevant health and attendance issues for your children and family members so we can continue to support you and your children as best we can. If you or your child are displaying symptoms of Covid-19, do not send them to school. Please let us know as soon as possible, self-isolate, stay at home and arrange to have a test.

We are all looking forward to welcoming our children back to school from Tuesday 8th September and very much want to work with you to alleviate any concerns and provide reassurance where we can. Please talk to us, as always we are here to help in any way we can.

Best Wishes

Angela Clark

Head of School