Friday 22nd May 2020

Dear Parents/Carers

I am now in a position to give you some general guidance around the possible reopening to Nursery, Reception and Year 1 children from the 1st of June.

**Please note that key worker/vulnerable groups will still follow the same routine they have had since the 23rd March. They will still arrive and collect from the main office at the front of school and will still need to book their days on the register in the office. They will also follow the staffing, hygiene and medical systems outlined below.**

Pupil Groups

* Pupils returning to school will be assigned to a group of no more than 10 children from their year group.
* Each group will have two members of teaching and/or support staff.
* Each group will be allocated a teaching space.
* Groups will not mix with other groups within school.
* Each group will have two full days in school, either Monday & Tuesday OR Thursday & Friday.
* Wednesday will be used to clean the classrooms thoroughly before other groups use them.

Staffing

* Staff should not mix and work with other groups unless the safety of pupils is at risk.
* The maximum number of staff allowed in the staff room areas will be 2.

The Site and its Environment

* Groups will have staggered drop off and pick up times to limit the number of people arriving at school.
* Marks on the ground (leaving gaps of 2 meters) will indicate how parents can social distance while waiting to drop off and collect their children.
* Staff will indicate the route for parents/carers to follow.
* Break times and lunch times will be staggered so groups do not mix during these times.
* Fixed outdoor equipment (climbing frame/wall) will not be in use.
* Parents will not enter the school building during drop off and pick up times, children will be collected from outside by their group staff members.

Hygiene

* Each group will be assigned a hygiene (toilets/sinks) area.
* Access to the hygiene areas will be limited to one child at any one time.
* The use of hygiene will be monitored by the group staff.
* Staff hygiene will follow recommended guidelines.

Medical, Accidents and Intimate Care

* When administering medicine gloves should be worn at all times.
* Group staff will be responsible for dealing with accidents and emergencies.
* When administering intimate care (nappy changing and/or dealing with soiling) PPE must be worn at all times.
* The use of face coverings is not required following government guidance.

If you have requested a place for your child you will receive an individual letter confirming your child’s allocated group, start date and allocated days next week. You will also be given drop off and collection times along with the route to follow to your child’s allocated room (this may or may not be your child’s normal classroom).

I hope this letter answers a lot of your questions, if you need any more information please do not hesitate in contacting the school office. Please note this plan can only go ahead if agreed by Government, school Governors and Ebor Academy Trust. Unfortunately things are subject to change during this period in time however, I will keep you updated at the earliest opportunity.

I will do my very best to arrange for the Year 2 children to spend some time in school with us before they leave. Unfortunately at this moment in time I am unable to give you any details BUT we will definitely plan something!

Thank you for your continued support and understanding.

Best Wishes

Angela Clark

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Head of School