Filey C.E. Nursery and Infants Academy DCSF:3154
Accessibility Plan 2017 – 2020

Schedule 1/2 : Approach to Building/Car parking										
External Area: Approach from public transport to school entrance gates										
Item Ref	**Question**	**Provision Made?**		**Comments/Site Notes**	**Recommendations**	**Quantity**	**Priority A,B,C,D**	**Cost**	**Responsibility**	
		Y/N	**Partial %**						**LA**	**School**
1	Is the route to the school entrance from the nearest public point of transport, well signed, well lit, free of broken slabs etc?	Y		'Reception This Way' sign for car park			A/B	Circa £50		S
2	Are there separate entrances for pedestrians and vehicles?	Y	30%	Risk Assessed – Front entrance-Pathway markings & facility to inhibit access for vehicles if necessary						S
3	Is the route wide enough and free of kerbs?	Y								S
4	Are accessible car parking bays signposted from the car park entrance?	N		The one disabled bay is Visible once inside car park Not in entrance	Disabled bay sign on entrance gate	1	B	£100		S
5	Are these bays wide enough and long enough to allow transfer onto a wheelchair?	Y								S
6	Are the bays smooth, (Free from loose stones) well lit & signposted as being identified for disabled people only?	Y		Signs to be placed at entrance to car park		1	B	£100		S

External ramps, Steps and Main entrance & Reception Area										
Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
7	Is there a ramp: properly graded, wide enough, slip resistant, with suitable hand rails both sides?	Y		Currently in place Requires repaint – within 2018/19 external maintenance programme			C	Part of £2800 quote area (A)		S
8	If no permanent ramp is provided, can a portable ramp be made available?	Y		At front entrance and exterior space between classrooms						S
9	Are there suitable steps (as an alternative to the ramp) with easily identified step nosings, handrails both sides and are well lit?	N/A								S
10	Is the main entrance clearly signposted, well lit and distinguishable from the facade?	Y		Reception signs required			B			S
11	Can people each side of the door either seated or standing, see each other?	Y								S
12	Are door control systems fitted at heights suitable for all users?	Y								S
13	Is the door handle easy to use, of the correct type, at the right height and tonally contrasted from the door?	Y		Auto doors to be installed during Office Refurbishment						S
14	Does the door pressure allow ease of access for all users?	Y		Staff feel that existing fire doors are too heavy						S

				for the smaller children						

Continued:

Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
15	Are thresholds flush and level and mat wells firmly fixed?	Y								
16	Is the door wide enough for all users (800mmclear) with adequate space for wheelchair users to open the door?	Y								S
17	If fitted, does the lobby allow wheelchair users to move clear of the outer door before opening the inner door?	N/A		No entrance lobby other than main entrance hall- Office refurb to address issues						S
18	Is appropriate information signage at the Reception, for people with visual impairments or other low sight levels (wheelchair users)?	N		No low Reception signage evident- Office Refurb to address issues	New Reception signage Lower attention bell		A	£200		S
19	Have frontline staff(reception) had access awareness/equality training?	y								S

Internal Area: Corridors, horizontal movement and activity spaces/ Doors										
Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
20	Are doors a minimum width of 1200mm? (Better to be 1800mm for wheelchairs to pass each other)	N		400mm short – To rectify would cause major building programme			D			S
21	Do any windows (natural light) or artificial light provide glare or silhouettes?	Y		All windows have blinds or curtains fitted						S
22	Do "communication/ activity spaces" have good acoustics, and the provision of an induction loop?	N		Not necessary at present						S
23	Are suitable signs provided, from both standing and seated positions, where necessary?	N		External signage needed And internal signage	Purchase signs		A	£250		S
24	Are fire extinguishers (or hose reels) positioned to ensure they do not create hazards for visually impaired people?	Y								S
25	Can fire doors be held open on magnetic devices?	N		Look at costing for overhead magnets				£?		S
26	Are doors well contrasted from their surroundings?	N		Identifying edge strips – Suggestions include 'Horizontal' + 'Vertical' coloured outlines for doors						S
27	Is the door handle easy to use, of the correct type, at the right height and tonally contrasted from the door?	Y								S
28	Can people on either side of the door, either seated or standing see each other?	Y		All doors have windows Except H/T office and 2 Ladies WC	Risk assessed and found not necessary at present					S
	Is the door wide enough for all users (800mm clear) with	Y								S

29	adequate space for wheelchair user to open door?									
30	If double doors, does one leaf allow 800mm clear opening width?	Y								S

Internal Area: WC Provision										
Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
31	Is there WC provision for ambulant people with disabilities? (eg. Grab rail fitted to one WC cubicle) and is the travel distance no greater than for an able bodied person?	Y		Full size disabled toilet facility in Foundation, Year 1 and Lobby corridors						S
32	Is the lobby large enough to allow easy access and is the WC door easy to operate?	y		Adult toilet doors are fire door/heavier construction						S
33	Are the floors slip resistant?	Y								S
34	Are fittings easily distinguished from their background?	Y								S
35	Can ambulant people rise/lower themselves in a standard cubicle?	N		Disabled toilet facilities provided in 3 areas						S
36	Is there an accessible WC with it's location clearly signed, and is the travel distance no greater than for an able bodied person?	Y		Improve interior signage for Disabled Faclities			B	£50		S
37	Are there suitable fittings which are distinguishable form their surroundings & fitted in suitable positions?	Y								S
38	Does the door have clear opening of 900mm and are door controls, light switch and locks easily reached and operated?	Y								S
39	Are floors slip resistant?	Y								S
40	Are management procedures in position to maintain viability of facility?	Y								S

41	Does the door have the capability to open outwards to ensure entry can be gained in the event of someone falling/blocking the doorway?	Y		Foundation Unit disabled toilet and Year 1 cubicle doors opens outwards						S
42	Are compartment/door controls easily gripped and operated?	Y								S

Internal Area: Internal Fixtures & Fittings

Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
43	Are there Receptions counters, services or serveries?	Y								S
44	Is provision made for wheelchair users (both sides) and are induction loops fitted?		80%	No induction loops at present – Reception counter Kitchen Serving counter – Assisted serving only-all pupils	Include and cost for School Development Plan		C	Unk		S
45	Is glare and silhouetting avoided at these counters?	Y								S
46	Is seating provided that is stable, with arm rests and sufficient space for wheelchairs?	N	80%	No adult seating in Reception But space to wait with a wheelchair – Office Refurb may address						S
47	Do tables allow for wheelchair access?	Y		Adult sized tables available if required – Class spaces to be re-organised as and when required						S
48	If provided are telephones fixed at a height that allows easy access by wheelchair users?	N	20%	Classroom phones are in store cupboards on wall at 4ft height to keep away from pupils	School staff to aid by assisting if required					S
49	Are telephones fitted with induction couplers for hearing aid users?	N/A		Forward budget planning item		8	D	£20 pr phone		S
50	Is a text phone available?	N		Not required re Risk Assessment		1	D	£		S
51	Is the lighting in the school controllable and adjustable to meet the needs of individual pupils and the tasks they are working on?	N		Would need to consult with specialist support services if required						S
	Is the environment free from									S

52	unnecessary noise e.g. heating units etc?	Y								
53	If the school is fitted with fluorescent lighting only, is it likely to cause inconvenience to people with hearing impairment (background noise/electronic signals)?	N								S
54	Are induction loops fitted wherever information is given or meetings are being held?	N/A							MAT	S
55	Are tea/coffee facilities /vending machines accessible and usable by all?	Y		Hot water for drinks supplied by wall mounted boilers only	Possible vending machines would be installed to resolve issue				SDP	S

Internal Area: Kitchen

Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
56	If provided does the kitchen have fittings suitable for disabled persons?	N		Major refurbishment would be required			D			S
57	Is the kitchen of adequate size and layout for disabled people?	Y								S
58	Are all fittings readily distinguishable from the background?	Y								S
59	Is lighting adequate?	Y								S
60	Does the floor have a slip resistant finish?	Y		Carpet and slip resistant vinyl						S

Internal Area: Means of Escape

Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
61	Is there an audible alarm system?	Y							LA	
62	Is the alarm system supplemented by a flashing light system?	Y	10% Disabled toilet	Costs for full flashing light coverage in school						S
63	Are ground floor exit routes as accessible as the main entrance	N		All exit doors have small step to outside	Ramps would have to be fitted at all exits	10	B	£35000		S

	routes?									
64	Are means of escape strategies in position to ensure disabled people are evacuated safely?	Y		Risk assessment of premises caters for children and disabled evacuees as priority						S
65	If people with disabilities cannot completely evacuate the building, can they reach places of safety or refuge which are clearly signed and of the right size?	N		No less than any able bodied person PEEPs in place when required						S
66	Are there personal emergency egress plans in place for members of staff who may require assistance?	N/A		Not at present – Risk Assess as and when required for individuals						S

Internal Area: WC Provision

Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
67	Are there external routes (including steps and ramps) kept clear, unobstructed & free from surface water, ice and snow?	Y								S
68	Are car parking spaces only used by disabled drivers and are they kept clear of obstruction?	N		Risk Assessment looking at staff using disabled space	Monitor regularly					S
69	Is door ironmongery regularly maintained?	Y								S
70	Are lifts/platforms & stairlifts regularly maintained?	N/A								S
71	Are accessible WCs kept clear and not used for storage?	Y								S
72	Are appropriate cleaning materials used to ensure that the cleaning and polishing of slip resistant flooring does not make them shiny/slippery?	Y								S
73	Do you consider tonal contrast colour before a redecoration scheme?	Y								S
74	Do new signs integrate effectively with current signs?	Y		New signs to match Blue/yellow signage at front of school/Ebor						S
	Are windows, blinds & lamps									S

75	checked to ensure they are clean and in good working order?	Y								
76	Are fire alarm systems regularly maintained, & exit routes regularly checked for obstacles?	Y								S
77	Is there a fire escape strategy for visitors who may require assistance?	Y		Fire Evacuation procedure in place with PEEPs as required						S
78	Is there a personal egress plan for any member of staff who may require assistance?	N/A		No current personal plan in place as there are no disabled staff members – H& S committee to advise if required						S
79	When temporary facilities/displays are arranged are disabled people considered?	Y		Fire escape procedures adapted						S

Internal Area: identifying barriers to Access – How does the school deliver the curriculum?

Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority	Cost	Responsibility	
		Y/N	Partial %				A,B,C,D		LA	School
80	Do you ensure that teachers/teaching assistants have necessary training to teach and support disabled pupils?	Y		+ use of LA/MAT Specialist Support Services						S
81	Are your classrooms optimally organised for disabled pupils?	N		Not at present but could be reorganised as required	Consult with LA Specialist Support		D			S
82	Do lessons provide opportunities for all pupils to achieve?	Y								S
83	Are lessons responsive to pupil diversity?	Y								S
84	Do lessons involve work to be done by individuals, pairs, groups & whole class?	Y								S
85	Are all pupils encouraged to take part in music, drama & physical activities?	Y								S
86	Do staff recognise and allow for the mental effort expended by some disabled pupils, e.g. lip reading?	Y								S
	Do staff recognise and allow for									

87	the additional time required by some disabled pupils to use equipment in practical work?	Y		Yes – if necessary						S
88	Do staff provide alternative ways of giving access to experience or understanding of disabled pupils who cannot engage in particular activities e.g. some forms of P.E.?	Y		This would be addressed as and when necessary						S
89	Do you provide access to ICT appropriate for pupils with disabilities?	Y		Use of Outreach Service Teams						S
90	Are school visits made accessible to all pupils irrespective of attainment or impairment?	Y		Inclusion policy						S
91	Are there high expectations of all pupils?	Y								S
92	Do staff seek to remove all barriers to learning/participation	Y								S

Internal Area: identifying Barriers to Access – Materials in other formats

Item Ref	Question	Provision Made?		Comments/Site Notes	Recommendations	Quantity	Priority A,B,C,D	Cost	Responsibility	
		Y/N	Partial %						LA	School
93	Do you provide information in simple language, symbols, large print or in Braille for pupils and prospective pupils who may have difficulty with standard forms of printed information?	Y		Symbols already in place Braille etc has not been required to date	Consult with LA Specialist Support when required					S
94	Do you ensure that information is presented to groups in a way which is user friendly for people with disabilities e.g. By reading aloud, OHPs and describing diagrams?	Y		Whiteboards As and when necessary						S
95	Do you have the facilities such as ICT to produce written information in different formats?	Y		Programmes available to assist						S
96	Do you ensure that staff are familiar with technology & practices developed to assist people with disabilities?	Y	50%	Refresher courses/training undertaken – up-skilling as and when required						S

Approved by: Chair of Governors date:

Signed:

Christine Wilson – Chair of Governors